



Segreti Design

Scope of Interior Design Services

Programming:

During this phase, Segreti Design consults with the owner to develop the applicable requirements of the project and studies the feasibility of meeting the requirements within the constraints of the owner's budget and the space allocated for the project.

Schematic design and phase I of design development:

Based on the above program our team prepares diagrams showing the general functional relationships required by the project and develops preliminary space allocation plans showing partitions, furnishings, and other pertinent planning ideas. The team also provides sketches and photos to establish the design concept of the project including types and qualities of materials, finishes, and furniture.

This would include the following:

Presentation format:

- 1- Floor plans indicating furniture placement as well as fixed millwork
- 2- Reflected ceiling plans indicating power and data
- 3- Floor finish plans indicating pattern and materials
- 4- Design study elevations along with sketches and renderings to relay concept
- 5- Concept imagery of furniture as well as finishes and other key design elements.



1- Floor plans:

Furniture placement
Millwork / built in furniture placement

2- Reflected ceiling plan and power and data:

Illustrate different options with specific design details for each floor plan
Locate lighting within ceiling design
Specific ceiling design concepts

3- Floor finishes plan:

Illustrates proposed flooring allocation and configuration on plan.

4- Design study elevations along with sketches and renderings:

These drawings are used to illustrate various Design ideas so that the client can visualize the proposed concepts.

For Example:

Custom cabinetry elevations for Kitchens, Bathrooms and Media
Fireplace elevations indicating TV placement and or fireplace insert size scale and positioning.
Ceiling Details
Architectural Detailing
Window Treatment Elevations

Note: All of the initial design study drawings we generate will then move to the contract document stage and then finally to the millwork or shop drawing stage for final production and implementation.

*These drawing stages are paramount in establishing all the details required for accurate pricing.



5- Concept renderings and finishes selections are completed by room:

Pictures to illustrate furniture and finishes are approved by the client as well as samples of materials that we will be recommending for the space. Overall concept can be generated in the form of a 3D rendering by our very talented rendering team. We generally like to provide renderings for the key areas without exception as we feel that this is very useful tool in relaying our ideas to the client.

The two spaces we generally focus on are the larger key areas of the home being the Kitchen, Great room, or Living room Entry Hall, or Master Bedroom with ensuite.

A picture is so much more effective in relaying our concept than one dimensional drawings. Digital rendering technology has allowed us to move forward in this area and provide accurately detailed renderings to all our clients.

Phase II of design development:

During the Phase II Design Development Phase, Segreti Design will refine the approved schematic design work so that the size, scope and character of the project are generally fixed. The drawings, renderings, sample selections, furniture selections, and other specifics of the job are presented to the client for approval or modification before work on the contract documents phase is commenced.

The design development documents usually include detailed plans showing partition and door locations, furniture and fixture layout, lighting design, sketches of special built-in cabinetry and furniture as well as other elevations or 3D renderings sufficient to describe the character of the design. In some cases, outline construction specifications may also be developed.



Contract document phase:

Based on the approved design development submissions, Segreti Design is responsible for preparing the detailed drawings, specifications, and other documents required to have the project constructed and tendered. The contract documents will include the work for the general contractor and not include furniture, artwork, accessories and other decorative items. The furniture and other interior decorative items will be selected and previewed with client and designer prior to a purchase order being issued. The pricing for these items will be in a separate quote to the client titled FFA (Furniture fixtures and Accessories)

Bidding:

Segreti Design can assist the client during the bidding (tendering) process. Once the necessary documentation has been prepared and issued. Segreti Design can assist the client in obtaining bids and/or negotiating proposals as well as evaluating the bids (or proposals).

Contract administration / project management:

Segreti Design will oversee and manage all the trades as necessary to ensure that the work is being completed as outlined in the design specifications as part of the contract documents.

This part of the project management is instrumental in making sure that all the time spent on design and detailing is not going to be overlooked by the people fabricating and installing the finished product.

Segreti has always had a firm hand in the implementation of all the projects by her very talented team. Segreti's mandate is to make certain that every detail is addressed and implemented as designed and as intended without compromise.



Purchase orders:

All tendered pricing will be submitted back to Segreti Design for review. Once our team establishes that everything is accounted for as per our design documents we then can present to the client for final approval.

Final inspection and deficiencies:

Segreti Design will assist the owner once the job is complete in assessing any outstanding issues. These will be addressed and the client and Heather Segreti will approve the final job status.